

# Purchasing Policy

**Policy Type: Governance**

**Date of Formal Board Approval: December 18, 2008**

**Review Date: Amended March 20, 2014**

**Policy Number: 2014-03**

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**Policy Statement:**

This policy establishes purchasing processes that will ensure efficient and effective purchasing in an open, fair and accountable environment.

**Legislation:**

Section 270 of the Municipal Act S. O. 2001 as amended, requires that a local board shall adopt and maintain policies with respect to its procurement of goods and services. Section 1 of the Municipal Act defines local board to include a public library board.

**Policy:**

The Stormont, Dundas and Glengarry County Library Board approves the current SDG County Purchasing Policy to be the SD&G Library Board Purchasing Policy. The Library Board must be notified of any amendments to the County Policy that may occur in the future.

The SD&G Library Board confirms that the Purchasing Policy's Disposal of Surplus Goods section does not restrict the Board's ability to provide excess library collections to any Friends of the Library organization.