

# Purchasing Policy

**Policy Type:** Governance

**Date of Formal Board Approval:** December 18, 2008

**Review Date:** Amended March 20, 2014; reviewed March 14, 2019

**Policy Number:** 2014-03

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## **Policy Statement:**

This policy establishes purchasing processes that will ensure efficient and effective purchasing in an open, fair and accountable environment.

## **Legislation:**

Section 270 of the Municipal Act S. O. 2001 as amended, requires that a local board shall adopt and maintain policies with respect to its procurement of goods and services. Section 1 of the Municipal Act defines local board to include a public library board.

## **Policy:**

The Stormont, Dundas and Glengarry County Library Board approves the current SDG County Purchasing Policy to be the Stormont, Dundas and Glengarry County Library Board Purchasing Policy. The Library Board must be notified of any amendments to the County Policy that may occur in the future.

The Stormont, Dundas and Glengarry County Library Board confirms that the Purchasing Policy's Disposal of Surplus Goods section does not restrict the Board's ability to provide excess library collections to any Friends of the Library organization.