

Stormont, Dundas and Glengarry County Library Board

Minutes

April 17, 2024, 3:30 p.m.

Finch Branch

17 George Street, Finch ON

Members Present: Margaret MacDonald, Chair; Tony Fraser, Vice-Chair; Jason Broad; François Landry; Lachlan McDonald; Jim Algire; Jo-Anne McCaslin

Staff Present: Maureen Adams, CAO of SDG Counties; Rebecca Luck, Director of Library Services; Kate Jones-Miner, District 1 Supervisor; Jessica Lomborg, District 2 Supervisor, Emily Andrews, Temporary District 3 Supervisor; Josée Cousineau, Library Services Assistant (Finch Branch)

Other: Lynne Lafleche, Vice-Chair of the Friends of the Chrysler Library

1. **Call to Order** – Meeting was called to order at 3:32pm.

2. **Adoption of Agenda**

Moved by Jason Broad

Seconded by James Algire

That the Stormont, Dundas and Glengarry County Library Board approves the Meeting Agenda, as amended.

CARRIED

2.1 **Additions, Deletions or Amendments**

Consent item 6b. Statistical Summary (Quarterly) – January-March 2024 was put forward as a discussion item.

Item 8a. Dalkeith Express Update was added to Discussion Items.

“Finch MakerLab Tour – In Person” was renumbered to item 8b.

3. **Declaration of Pecuniary Interest** – none

4. Adoption of Minutes

4.1 Library Board Regular Meeting Minutes - March 28, 2024

Moved by Lachlan McDonald

Seconded by Jo-Anne McCaslin

That the Stormont, Dundas & Glengarry County Library Board approves the Minutes of the March 28, 2024 regular meeting, as written.

CARRIED

5. Delegations

Lynne Lafleche, Vice-Chair of the Friends of the Crysler Library, provided the Board members with a summary of the Friends' group activity, including:

- a) The group was initially formed as a crisis response to the threat of closing the Crysler branch.
- b) The group now meets every other month.
- c) In partnership with the Friends of the Crysler Library, the Crysler branch is hosting the National Canadian Film Day on April 18th at the Crysler Community Centre.
- d) The group is planning to host a multitude of community programs, including "Touch a Truck" on June 1st, Mother's Day kits, and a local French author visit in the Fall.

Josée Cousineau, Library Services Assistant at the Finch Library branch, provided the Board with a quick overview of the MakerLab and how it functions as part of the SDG Library system.

6. Consent Items

Moved by Tony Fraser

Seconded by François Landry

That the Stormont, Dundas and Glengarry County Library Board approves all items listed under the Consent Items section of the Agenda, as presented.

CARRIED

6.a Statistical Summary (Circulation) - March 2024

6.b Statistical Summary (Quarterly) - January - March 2024

Board member Jason Broad appreciated the addition of graphs to illustrate trends over the years.

It was noted that the number of new memberships does not include renewals.

6.c Financial Report - March 2024

6.d Director of Library Services Report - March 2024

6.e Correspondence

7. Action Items

7.a Facility Use Policy - Review

Moved by James Algire

Seconded by Lachlan McDonald

That the Stormont, Dundas, and Glengarry County Library Board approve the Facility Use Policy, as presented.

CARRIED

7.b 2024 MakerLab Plan

Moved by Jason Broad

Seconded by Jo-Anne McCaslin

That the Stormont, Dundas, and Glengarry County Library Board approve the 2024 MakerLab Plan, as presented.

CARRIED

8. Discussion Items

8.a Dalkeith Express Update

The Director of Library Services provided an update to the Board regarding the Dalkeith Express Depot, specifically the site visit held on February 29, 2024, and the subsequent meeting with the Mayor of North Glengarry on April 15, 2024. A motion will be brought forward to the Board at the next meeting, to be held in May.

8.b Finch MakerLab Tour - In Person

Board members were provided the opportunity to connect, create, and explore using the new MakerLab equipment by making a mug, tote bag, button, and a personalized notebook and pen. Board members were also provided a demonstration of how the new 3D printer functions, demonstrating the printing of a sticky-note holder, personalized with the SDG Library's logo.

9. **In Camera**

10. **Adjournment**

Moved by James Algire

Seconded by Lachlan McDonald

That the Regular Meeting of the Stormont, Dundas and Glengarry County Library Board be adjourned, to meet again at the Call of the Chair.

CARRIED

Board Chair/Vice Chair

Secretary