

Stormont, Dundas and Glengarry County Library Board

Minutes

May 23, 2024, 5:00 p.m.
Iroquois Branch
1 Dundas Street, Iroquois ON

Members Present: Margaret MacDonald, Chair; Tony Fraser, Vice-Chair; Jason Broad; François Landry; Lachlan McDonald (virtual); Jim Algire; Jo-Anne McCaslin

Staff Present: Rebecca Luck, Director of Library Services; Cynthia Waters, Community Librarian; Jessica Lomborg, District 2 Supervisor; Jeannette Devries, Library Services Assistant (Iroquois Branch)

1. **Call to Order** – Meeting was called to order at 5:05pm.

2. **Adoption of Agenda**

Moved by Jason Broad

Seconded by James Algire

That the Stormont, Dundas and Glengarry County Library Board approves the Meeting Agenda, as presented.

CARRIED

2.1 **Additions, Deletions or Amendments**

3. **Declaration of Pecuniary Interest** – none

4. **Adoption of Minutes**

4.1 **Library Board Regular Meeting Minutes - April 17, 2024**

Moved by Lachlan McDonald

Seconded by Jo-Anne McCaslin

That the Stormont, Dundas & Glengarry County Library Board approves the Minutes of the April 17, 2024, regular meeting, as written.

CARRIED

5. Delegations

Cynthia Waters was introduced as the new Community Librarian.

Jeannette Devries, Library Services Assistant at the Iroquois branch, provided the Board with a quick overview of the branch.

6. Consent Items

Moved by Tony Fraser

Seconded by Jason Broad

That the Stormont, Dundas and Glengarry County Library Board approves all items listed under the Consent Items section of the Agenda, as presented.

CARRIED

6.1 Statistical Summary (Circulation) - April 2024

6.2 Financial Report - April 2024

6.3 Director of Library Services Report - April 2024

6.4 Correspondence

7. Action Items

7.1 Facilities Policy - Review

Moved by James Algire

Seconded by Lachlan McDonald

That the Stormont, Dundas, and Glengarry County Library Board approve the Facilities Policy, as presented.

CARRIED

7.2 Communications Policy - Review

Moved by Jason Broad

Seconded by Jo-Anne McCaslin

That the Stormont, Dundas, and Glengarry County Library Board approve the Communications Policy, as presented.

CARRIED

7.3 Dalkeith Express Depot

Moved by Lachlan McDonald

Seconded by Tony Fraser

That the Stormont, Dundas, and Glengarry County Library Board close the Dalkeith Express Depot.

CARRIED

8. Discussion Items

8.1 OLS Board Assembly Meeting - May 2024

8.2 Service Delivery Review

The Board expressed interest in exploring Recommendation 11: Review the overdue fines policy with a goal of reducing barriers to Library use.

8.3 2024 SDG Reads

8.4 Chesterville Library Branch

Tony Fraser, Mayor of North Dundas, reiterated to the Library Board that he and his Council have no intention of selling the existing building, located at 1 Mill Street, Chesterville, at this time. Having a suitable space for the Library is his main priority and concern.

8.5 Resolution - Collaboration for Multi-Service Co-Builds

8.6 Performance Evaluation of Director of Library Services

The performance review committee for the evaluation of the Director of Library Services will be comprised of Margaret MacDonald, Tony Fraser, and James Algire.

Moved by James Algire

Seconded by François Landry

That the Stormont, Dundas and Glengarry County Library Board proceed in-camera, pursuant to Section 16.1 (4)(b) of the Public Libraries Act – personal matters about an identifiable individual, including municipal or local board employees, for a human resources matter.

CARRIED

9. In Camera

Moved by Jo-Anne McCaslin

Seconded by Jason Broad

That the Stormont, Dundas and Glengarry County Library Board rise and reconvene in Open Session and proceed as directed on a human resources matter.

CARRIED

10. Adjournment

Moved by James Algire

Seconded by Lachlan McDonald

That the Regular Meeting of the Stormont, Dundas and Glengarry County Library Board be adjourned, to meet again on June 20, 2024, at South Mountain Branch, or at the Call of the Chair.

CARRIED

Board Chair/Vice Chair

Secretary