

# Stormont, Dundas and Glengarry County Library Board

## Minutes

**June 20, 2024, 5:30 p.m.  
South Mountain Branch  
10543 Main St., South Mountain ON**

Members Present: Margaret MacDonald, Chair; Jason Broad; François Landry; Lachlan McDonald; Jim Algire; Jo-Anne McCaslin

Members Absent: Tony Fraser, Vice-Chair

Staff Present: Maureen Adams, CAO of SDG Counties; Kristen Sommers, Manager of Human Resources; Rebecca Luck, Director of Library Services; Cassie MacDonell, Communications and Marketing Coordinator; Kate Jones Miner, District 1 Supervisor; Ginette Tibben, Library Services Assistant (South Mountain Branch)

Other: Friends of the South Mountain Library

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1. **Call to Order** – Meeting was called to order at 5:34pm.

2. **Adoption of Agenda**

**Moved by** Jason Broad

**Seconded by** James Algire

That the Stormont, Dundas and Glengarry County Library Board approves the Meeting Agenda, as presented.

**CARRIED**

**2.1 Additions, Deletions or Amendments**

3. **Declaration of Pecuniary Interest** – none

4. **Adoption of Minutes**

**4.1 Library Board Regular Meeting Minutes - May 23, 2024**

**Moved by** François Landry  
**Seconded by** Jo-Anne McCaslin

That the Stormont, Dundas & Glengarry County Library Board approves the Minutes of the May 23, 2024, regular meeting, as written.

**CARRIED**

## **5. Delegations**

Ginette Tibben, Library Services Assistant at the South Mountain branch, provided the Board with a quick overview of the branch.

### **5.1 Friends of the South Mountain Library**

The Friends of the South Mountain provided Board members with a summary of the Friends' group activity, including:

- a) The group formed twenty years ago, in response to the threatened closure of the South Mountain branch.
- b) The group does not have a chair; Ed DiZazzo acts as spokesperson.
- c) Group was heavily involved in building the new facility. They attended many town council meetings, raised \$36k from corporate donors for a total of \$108k raised in donations.
- d) Since the grand opening of the new facility, the Friends group has donated over \$20k, including: kitchen (cupboards, appliances, dishes, sink), A/V system (projector, screen and speakers), window blinds and drapes, children's furniture, area rugs, artisan display cabinet, Christmas decorations, and the beautiful garden.
- e) This year marks to the 20<sup>th</sup> anniversary of the Friends group, and Saturday, June 22<sup>nd</sup>, the Friends group will be encouraging residents to visit the branch during the Mayor's disc golf challenge. To showcase their contributions, the items donated by the Friends group have been decorated with balloons.
- f) A commemorative plaque was presented to the Friends group to thank them for their contributions, donations, and continuing support of the South Mountain branch.

## **6. Consent Items**

**Moved by** Jo-Anne McCaslin  
**Seconded by** François Landry

That the Stormont, Dundas and Glengarry County Library Board approves all items listed under the Consent Items section of the Agenda, as presented.

**CARRIED**

- 6.1 **Statistical Summary (Circulation) - May 2024**
- 6.2 **Financial Report - May 2024**
- 6.3 **Branch and Supervisors Reports - March, April & May 2024**
- 6.4 **Technical Services Report - March, April & May 2024**
- 6.5 **Community Librarian Report - April & May 2024**
- 6.6 **Communications and Marketing Report - March, April & May 2024**
- 6.7 **Director of Library Services Report - May 2024**
- 6.8 **Correspondence**

**7. Action Items**

**7.1 Volunteer Policy - Review**

**Moved by** James Algire

**Seconded by** Lachlan McDonald

That the Stormont, Dundas, and Glengarry County Library Board approve the Volunteer Policy, as amended.

**CARRIED**

**7.2 Resolution - Collaboration for Multi-Service Co-Builds**

**Moved by** Jo-Anne McCaslin

**Seconded by** Jason Broad

That the Stormont, Dundas and Glengarry County Library Board hereby supports Zorra Township Resolution No. 16-03-2023 directing staff to collaborate regarding the exploration of multi-service co-builds and that a copy of this resolution be sent to the United Counties of Stormont, Dundas and Glengarry Council for their consideration and support.

**CARRIED**

**8. Discussion Items**

**8.a 2023 Annual Report**

**8.b Fine Free Library Service**

**Moved by** Jason Broad

**Seconded by** François Landry

That the Stormont, Dundas, and Glengarry County Library Board agrees to go fine free, effective immediately, and all existing fines are to be abolished.

**CARRIED**

**8.c May-ker Month**

**8.d Performance Review for Director of Library Services**

**8e. Cooling Centre**

It was noted that all, but one (1) library branch, is equipped with central air conditioning. The Board indicated that, during times of extreme heat events, the Library should act as a cooling centre.

**9. In Camera**

**10. Adjournment**

**Moved by** James Algire

**Seconded by** Lachlan McDonald

That the Regular Meeting of the Stormont, Dundas and Glengarry County Library Board be adjourned, to meet again on September 5, 2024, at Maxville Branch, or at the Call of the Chair.

**CARRIED**

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Board Chair/Vice Chair

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Secretary