

# Stormont, Dundas and Glengarry County Library Board

## Minutes

September 5, 2024, 5:00 p.m.

Maxville Branch

2 Spring Street, Maxville ON

Members Present: Margaret MacDonald, Chair; François Landry; Lachlan McDonald; Jim Algire; Jo-Anne McCaslin

Members Absent: Tony Fraser, Vice-Chair; Jason Broad

Staff Present: Rebecca Luck, Director of Library Services; Maria Steffen, Communications and Marketing Coordinator; Patti McLeod, Temporary Library Services Assistant (Maxville Branch)

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1. **Call to Order** – Meeting was called to order at 5:03pm.

2. **Adoption of Agenda**

**Moved by** François Landry

**Seconded by** James Algire

That the Stormont, Dundas and Glengarry County Library Board approves the Meeting Agenda, as presented.

**CARRIED**

2.a **Additions, Deletions or Amendments**

3. **Declaration of Pecuniary Interest** – none

4. **Adoption of Minutes**

4.a **Library Board Regular Meeting Minutes - June 20, 2024**

**Moved by** Lachlan McDonald

**Seconded by** Jo-Anne McCaslin

That the Stormont, Dundas & Glengarry County Library Board approves the Minutes of the June 20, 2024 regular meeting, as written.

**CARRIED**

## 5. Delegations

Maria Steffen, the new Communications and Marketing Coordinator, was introduced by the Director and was provided the opportunity to speak to the Board members regarding her previous work experience and background.

Patti McLeod, Temporary Library Services Assistant at the Maxville branch, provided the Board with a quick overview of the branch.

## 6. Consent Items

**Moved by** Jo-Anne McCaslin

**Seconded by** François Landry

That the Stormont, Dundas and Glengarry County Library Board approves all items listed under the Consent Items section of the Agenda, as presented.

**CARRIED**

**6.a Statistical Summary (Circulation) - June & July, 2024**

**6.b Statistical Summary (Quarterly) - May-July 2024**

**6.c Financial Report - June & July 2024**

**6.d Branch and Supervisors Reports - June & July 2024**

**6.e Technical Services Report - June & July 2024**

**6.f Community Librarian Report - June & July 2024**

**6.g Director of Library Services Report - June & July 2024**

**6.h Correspondence**

## 7. Action Items

**7.a Circulation Policy - Review**

**Moved by** François Landry

**Seconded by** Lachlan McDonald

That the Stormont, Dundas, and Glengarry County Library Board approve the Circulation Policy, as presented.

**CARRIED**

## 8. Discussion Items

**8.a Friends of the Library Policy – Review**

A working group is to be formed between the Community Librarian and a representative from each of the Friends of the Library groups in order to discuss the Policy and ensure it is equitable and achievable across all groups.

**8.b TD Summer Reading Club**

**8.c Community Outreach and Mobile Services**

**8.d OLA Conference**

Board members who expressed interest in attending included:

Margaret MacDonald

Lachlan McDonald

Jim Algire

Jo-Anne McCaslin

**8.e BiblioEmail**

**8.f CloudLibrary - Streaming Video and ComicsPlus**

**8.g Chesterville Branch Update**

The Board is in favour of covering the cost of the new flooring should the relocation of the Chesterville Branch proceed.

**8.h Director of Library Services - Performance Review**

**9. In Camera**

**10. Adjournment**

**Moved by** James Algire

**Seconded by** Jo-Anne McCaslin

That the Regular Meeting of the Stormont, Dundas and Glengarry County Library Board be adjourned, to meet again on October 24, 2024 at 5:00pm at the Williamstown Branch, or at the Call of the Chair.

**CARRIED**

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Board Chair/Vice Chair

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Secretary