

# Stormont, Dundas and Glengarry County Library Board

## Minutes

November 21, 2024, 5:00 p.m.

Morrisburg Branch

34 Ottawa Street, Morrisburg ON

Members Present: Margaret MacDonald, Chair; Tony Fraser, Vice-Chair; François Landry; Lachlan McDonald; Jason Broad; Jim Algire; Jo-Anne McCaslin

Staff Present: Rebecca Luck, Director of Library Services; Maria Steffen, Communications and Marketing Coordinator; Kate Jones-Miner, District 1 Supervisor; Jessica Lomborg, District 2 Supervisor; Jennifer Harper, Library Services Assistant (Morrisburg Branch)

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1. **Call to Order** – Meeting was called to order at 5:04pm.

2. **Adoption of Agenda**

**Moved by** François Landry

**Seconded by** James Algire

That the Stormont, Dundas and Glengarry County Library Board approves the Meeting Agenda, as presented.

**CARRIED**

2.1 **Additions, Deletions or Amendments**

3. **Declaration of Pecuniary Interest** – None

4. **Adoption of Minutes**

4.1 **Library Board Regular Meeting Minutes - October 24, 2024**

**Moved by** Tony Fraser

**Seconded by** Jason Broad

That the Stormont, Dundas & Glengarry County Library Board approves the Minutes of the October 24, 2024 regular meeting, as written.

**CARRIED**

## **5. Delegations**

Jennifer Harper, Library Services Assistant at the Morrisburg branch, provided the Board with a quick overview of the branch.

## **6. Consent Items**

**Moved by** Jo-Anne McCaslin

**Seconded by** François Landry

That the Stormont, Dundas and Glengarry County Library Board approves all items listed under the Consent Items section of the Agenda, as presented.

**CARRIED**

**6.1 Statistical Summary (Circulation) - October 2024**

**6.2 Financial Report - October 2024**

**6.3 Branch and Supervisors Reports - August, September & October 2024**

**6.4 Communications & Marketing Report - September & October 2024**

**6.5 Technical Services Report - August, September & October**

**6.6 Director of Library Services Report - October 2024**

**6.7 Correspondence**

## **7. Action Items**

**7.1 2025 Budget - Library Services**

**Moved by** Lachlan McDonald

**Seconded by** François Landry

That the Stormont, Dundas, and Glengarry County Library Board receive and approve the 2025 Library Budget, as presented, and have it forwarded for consideration to the Council of the United Counties of SDG.

**CARRIED**

## **8. Discussion Items**

**8.1 Accessibility Policy**

**Moved by** James Algire

**Seconded by** Jo-Anne McCaslin

That the Stormont, Dundas, and Glengarry County Library Board approves the Accessibility Policy, as presented.

**CARRIED**

**8.2 Canadian Library Month in Review**

**8.3 Review of Library Board's 2024 Meetings**

**8.4 2025 Regular Meeting Dates and Locations**

The 2025 meeting dates and locations were reviewed and amended to the following:

January 16 – Alexandria Branch

February 26 – Williamsburg Branch

March – No Meeting

April 24 – Chrysler Branch

May – No Meeting

June 19 – Winchester Branch

July – No Meeting

August – No Meeting

September 11 – Lancaster Branch

October 23 – Chesterville Branch

November 20 – Long Sault

December – No Meeting

SDG Reads 2025 was tentatively scheduled for October 6<sup>th</sup>.

**8.5 2025 Board Meeting Topics**

The Board requested that the 2025 Communications and Marketing Plan, MakerLab Plan and Technology Plan demonstrate a relationship between their objectives and the Library's Strategic Plan.

**8.6 Reciprocal Borrowing - North Grenville**

The Board was in favour of continuing to explore the opportunity of reciprocal borrowing with North Grenville Public Library. The Director to provide the Board with further information at a subsequent meeting.

**8.7 OLS Board Assembly Meeting - Fall 2024**

**9. In Camera**

**10. Adjournment**

**Moved by** Tony Fraser

**Seconded by** Jo-Anne McCaslin

That the Regular Meeting of the Stormont, Dundas and Glengarry County Library Board be adjourned, to meet again January 16, 2025, at the Call of the Chair.

**CARRIED**

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Board Chair/Vice Chair

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Secretary